

CONSTITUTION,
BY-LAWS,
AND
RULES OF ORDER
OF
LONDON LODGE, No. 242,
K. O. S. C.



REVISED AND ADOPTED SEPTEMBER 25, 1872.

LONDON, ONT. :
FREE PRESS STEAM PRINTING COMPANY,
RICHMOND STREET.

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P R E A M B L E.

THE objects of this Association are, to protect its members from injurious competition, and to secure thorough unity of action among all workers on Boots and Shoes in every section of the country, claiming, as we do, that labor is capital, and the only capital that possesses the power to reproduce itself—in other words, to create capital. Labor is the interest underlying every other interest, and, therefore, is entitled to and should receive from society and government protection and encouragement. Recognizing the right of the manufacturer or capitalist to control his capital, we also claim and shall exercise the right to control our labor and to be consulted in determining the price paid for it—a right hitherto denied us ; and believe an Interna-

tional Organization, embracing all workers on Boots and Shoes in the United States and Provinces of North America, is the only way in which this right can be successfully vindicated.

We believe also in Co-operation as a proper and efficient remedy for many of the evils of the present iniquitous system of wages that concedes to the laborer only so much of his own productions as shall make comfortable living a bare possibility, and places education and social position beyond his reach.

We therefore urge all workers on Boots and Shoes, in every section of the country, to join us in this effort to secure, through the power of organization, both for ourselves and our children after us, a steady demand and fair compensation for our toil, and a position in society to which, as wealth-producers and loyal citizens, we are entitled to.

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CONSTITUTION
OF
SUBORDINATE LODGES
OF THE ORDER K. O. S. C.

ARTICLE I.

NAME.

This organization shall be known as the
"KNIGHTS OF ST. CRISPIN."

ARTICLE II.

This Lodge shall be known as London Lodge,
No. 242, and shall recognize the authority of
the Province Grand Lodge and the Interna-
tional Grand Lodge, for the final settlement of
all questions that may arise in or between any
Subordinate Lodges, or the members thereof.

ARTICLE III.

The officers of this Lodge shall consist of the
following, namely ;—S. K., K., F. S., R. S.,

C. S., T., U., A. U., I. S., O. S., three Trustees, and an unlimited number of members.

ARTICLE IV.

No members shall be eligible to the office of S.K., K., F.S., R.S., or C.S., unless they are in good standing in the Lodge, and clear on the books.

ARTICLE V.

No member shall be eligible to the office of Treasurer who is not a member in good standing, and shall give such security as the Lodge may demand.

ARTICLE VI.

Any member in good standing shall be eligible to the offices of U., A.U., I.S., O.S., and Trustee. All officers to be chosen by ballot at the last meeting in December and June.

ARTICLE VII.

DUTIES OF OFFICERS.

SECT. 1.—It shall be the duty of the S.K. to open the Lodge at the time specified in the By-Laws; to preside at all meetings; appoint all Committees and Officers not otherwise provided for, subject to the approval of the meeting; at all times strictly enforce the Constitution and By-Laws; decide all votes and points

of order, subject to appeal ; and close the Lodge as specified in the By-Laws of the Lodge.

SECT. 2.—It shall be the duty of the K. to assist the S.K., and in his absence to fill his office.

SECT. 3.—It shall be the duty of the F.S. to keep just and true accounts between the Lodge and its members, receive all moneys and pay them to the T., taking his receipt for the same. He shall notify members who are three months in arrears of the amount due by them to the Lodge. At the close of his term he shall make out for the Lodge a full report of all moneys received, shall report all members who are more than three months in arrears, and shall perform such other duties as the Lodge may direct.

SECT. 4.— It shall be the duty of the R. S. to keep a true and correct record of the proceedings of the Lodge. He shall give notice of special meetings ; make a quarterly report, stating how many members have been initiated or suspended, and perform such other duties as the Lodge may direct. He shall deliver up to his successor all books or other property belonging to the Lodge which he may have in his possession. He shall also call the roll of officers at the opening of the Lodge.

SECT. 5.—It shall be the duty of the C. S. to attend to all matters of correspondence that may come before the Lodge, number the same, place them on file for examination by any member wishing to examine the same; shall make to the G.S. of the Province G.L. a quarterly report, stating the number of members in good standing, the number initiated since last quarterly report, the number and names of all members in arrears or suspended, and such other information as shall assist said Grand Scribe in keeping correct statistics of the organization, and perform such other duties as the Lodge may direct. At the close of his term he shall give up to his successor all property in his possession belonging to the Lodge.

SECT. 6.—It shall be the duty of the T. to receive all moneys from the F.S., giving his receipt therefor; pay all bills when duly signed by the S.K., R.S., and at least one Trustee. He shall also make a quarterly report of all moneys received and expended, and shall give up all moneys when called upon to do so by the Lodge.

SECT. 7.—It shall be the duty of the U. to test all members at the opening of the Lodge; to assist in keeping order; to take care of the

regalia ; assist at initiation ; and perform such other duties as the S.K. may direct.

SECT. 8.—It shall be the duty of the A.U. to assist the U., and act in his absence.

SECT. 9.—It shall be the duty of the I.S. to guard the inner door and let no member pass in unless he gives the password, except by the order of the S.K.

SECT. 10.—It shall be the duty of the O.S. to guard the outer door, and let no one pass in unless he gives the password, or gives sufficient reason for not so doing.

SECT. 11.—It shall be the duty of the Trustees to audit all accounts and bills ; to examine all the books of the T. ; to report thereon quarterly ; to invest such moneys as the Lodge may direct, upon the written order of the S.K. and R. S.

SECT. 12.—It shall be the duty of the deputy of a subordinate to install its officers ; receive and communicate the password only to the S.K., or K. when filling the office of S.K. ; and also to see that all orders issued by the Executive Board of the I.G.L., or Province G.L., are properly executed.

ARTICLE VIII.

Any officer absenting himself from the Lodge three evenings in succession, without sending in satisfactory reasons therefor, shall be liable to loss of office; and the Lodge may, by a two-thirds vote, declare the office vacant, and fill the same at its next meeting.

ARTICLE IX.

ELIGIBILITY OF MEMBERS.

SECT. 1.—Any male person, eighteen years of age or upwards, shall be eligible to membership, who has worked an aggregate of two years at boot or shoe making, and shall bring forward evidence satisfactory to the Lodge where he proposes to join, and shall at the time be engaged at his trade.

SECT. 2.—No person employed as agent or foreman by a manufacturer, with power to fix the rate of wages paid, or to discharge those employed, shall be eligible to membership in this Order, except such foremen as are employed under a co-operative system.

SECT. 3.—Any person presenting a clearance card from the Amalgamated Cordwainers' Association of Great Britain shall be received free of charge.

ARTICLE X.

CARDS.

SECT. 1. — Any member who is clear on the books shall be entitled to a travelling card for a time not exceeding thirty days, by paying his dues up to the time to which his card extends. And upon obtaining employment his card shall not be renewed.

SECT. 2. — Any member wishing to leave a Lodge and join another, can do so, if he is clear on the books, by applying to the F.S. for a transfer card, for which he shall pay the sum of twenty-five cents. Provided such members shall not leave one Lodge and join another in the same city or town, without the consent of the Lodge of which he is a member ; also provided that this Article shall not be so construed as to prevent a member from joining a Lodge representing his branch of trade.

SECT. 3. — After receiving a transfer card, a member shall deposit the same with the Lodge he intends joining at its first regular meeting after arriving in the place where such Lodge exists, and shall become a member of that Lodge from date of card.

SECT. 4.—No Subordinate Lodge shall have power to demand a fee of a member when he deposits his transfer card.

SECT. 5.—Any member receiving a travelling or transfer card shall be required to deposit the same with the S.K. of the Lodge nearest the locality where he may obtain employment within seven days after obtaining such employment.

SECT. 6.—No Lodge shall have power to issue transfer cards or other documents, connected with Lodge business, without the seal of the Lodge being attached thereto.

SECT. 7.—All members shall be subject to the jurisdiction of the Lodge in the locality where they may be employed.

SECT. 8.—Persons wishing to join this organization shall apply to the Lodge in the town or city where they reside; and if more than one Lodge exists, to the Lodge that represents their branch of trade.

SECT. 9.—Any member changing his business shall receive, upon application therefor, an honorable withdrawal card from the Order, provided he is in good standing in the Lodge and clear on its books, and be again reinstated when he shall resume work on boots or shoes.

ARTICLE XI.

SECT. 1.—No member of the I.G.L., or of Subordinate Lodges, shall be allowed to injure the interests of a brother; such as undermining him in price or wages, or do any underhand act that would be injurious to a Brother Crispin. Any member violating the above shall be guilty of perfidy to the Order, and shall be liable to be fined, suspended, or both.

SECT. 2.—Any member violating the obligations of this Order shall be fined, suspended, or both, by a two-third vote of members present, and voting when the question is before the Lodge. But no person shall be suspended unless he has had a fair and impartial hearing before a committee appointed to investigate the charges; and such committee shall give before the Lodge a full report of all the evidence offered in the case.

Nothing in this section shall be so construed as to prevent a member suspended from appealing to the Province or I.G.L. for final decision.

ARTICLE XII.

The merits or demerits of any religious denomination or political party shall not be discussed within the Lodge-room.

ARTICLE XIII.

Each Subordinate Lodge shall have power to adopt its own Rules and By-Laws, provided such Rules and By-Laws do not conflict with this Constitution, or the Constitution of the P. or I.G.L.

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BY-LAWS.

ARTICLE I.

SECT. 1. The stated meetings of the Lodge shall be held on every alternate Wednesday, from the twentieth of March to the twentieth of September, at 8 o'clock p.m. ; and from the twentieth of September to the twentieth of March, at half-past seven o'clock.

SECT. 2. It shall require thirteen brothers, in good standing, to constitute a quorum for the transaction of business.

ARTICLE II.

MEMBERSHIP.

SECT. 1. Every person joining this Lodge shall pay one dollar initiation fee, and six and a quarter cents weekly. He shall, at the time of initiation, give his name in full, his place of residence, and which shop he is employed in, custom or wholesale.

SECT. 2. Candidates proposed for membership in this Lodge shall be elected by a majority of members present at a regular Lodge night.

SECT. 3. All candidates accepted to membership in this Lodge, and not applying for initiation before the expiration of one month, shall forfeit their proposal fee—fifty cents.

ARTICLE III.

ARREARS.

SECT. 1. Any member who is three months in arrears, or who shall for that space of time neglect to pay his proportion of any assessment for special purposes, shall be officially notified of the same by the F.S. ; and if his arrears are not paid at the end of the ensuing month, he shall be declared suspended by the S.K.

SECT. 2. Any member suspended for non-payment of dues or taxes, before being reinstated shall pay the full amount of his indebtedness.

SECT. 3. No brother shall be allowed to vote or take part in the proceedings of the Society while a delinquent.

ARTICLE IV.

ELECTION OF OFFICERS.

SECT. 1. All nominations for Officers must be made at the first stated meeting preceding the election, and no brother shall stand a poll who is not in nomination, unless the nominee

for any office decline, then the nomination may be made on the night of the election.

SECT. 2. The election shall be by ballot. It shall require a majority of all votes polled to elect the officers. If there be no election on the first ballot, the lowest shall be dropped, and so on until one shall be elected.

SECT. 3. The S. K. shall appoint three tellers to conduct the election, and shall collect and count the votes. The S. K. shall then declare the result of the election.

ARTICLE V.

COMMITTEES.

SECT. 1. All Special Committees shall report in writing at the next stated meeting, unless otherwise ordered.

SECT. 2. No brother shall be appointed on a Special Committee unless present at the time of appointment, nor shall he be compelled to serve two successive terms on any Committee.

SECT. 3. The R. S. Secretary shall furnish the Chairman of every Committee with a list of the names of the brothers composing said Committee.

SECT. 4. Any brother of a Committee, duly notified by the Chairman thereof, who shall

fail to meet for the purpose of acting on the business of said Committee, shall be fined twenty-five cents.

SECT. 5. There shall be a Committee of three appointed from each shop, whose duty it shall be to keep the Lodge advised as to the number of men employed in their respective shops, and of such other matters as are necessary for the carrying out of the objects of the Association ; to see that the rules of the Lodge are faithfully observed, and report immediately any violation of the same.

SECT. 6. They shall also notify suspended members of, the amount of their indebtedness to the Lodge, and demand immediate payment of the same. In case of refusal by suspended members to comply with the Laws, they shall report the same to the Lodge, and shall be instructed by the Lodge how to proceed in the matter.

ARTICLE VI.

BOARD OF ARBITRATION.

SECT. 1. This Board shall consist of twelve members, who shall be elected at the regular election of officers.

SECT. 2. It shall be their duties—*First*. If any difficulty exist between any member of

this Lodge, to investigate the matter, and use all fair means to conciliate the parties and restore harmony, and report the same to the Lodge.—*Second.* Any charges against members of the Lodge for violation of Obligation, Constitution, By-Laws, or Rules, shall be referred to the Board for investigation. If the charges are found to be correct, parties implicated shall be entitled to a fair and impartial trial before the Board, who shall report the same to the Lodge.—*Third.* They shall also transact such other business as the Lodge may direct.

ARTICLE VII.

FINES OF OFFICERS.

SECT. 1. If any Secretary shall fail to bring or send to any stated meeting of this Lodge the books and papers appertaining to his office, he shall be fined in the sum of fifty cents.

SECT. 2. The O. S. shall receive 12½c. per night for his services; but if absent at roll-call, he shall forfeit his pay and be fined 12½c.

ARTICLE VIII.

SPECIAL MEETINGS.

On the request of the Chairman of three Shop Committees, the S. K. shall call a special meeting of the Lodge; but no business shall be

transacted except that mentioned in the request of the Shop Committees.

ARTICLE-IX.

DISCIPLINE.

SECT. 1. Any member entering the Lodge Room, showing signs of intoxication so as to disturb the order or harmony thereof, or by using profane or obscene language, or refusing obedience to the S. K., shall be fined for the first offence not less than twenty-five cents, nor more than fifty cents ; and for the second offence, a fine of not less than one dollar or be suspended, as a majority of the members may vote.

SECT. 2. Any member of this Lodge who shall use any threatening language, either in or out of the Lodge Room, to another member for or on account of any diversity of opinion on matters connected with the Order of K. O. S. C., shall be fined not less than twenty-five cents or more than fifty cents for each offence.

SECT. 3. No member shall leave the room while a question is before the house, nor during initiation, without permission from the S. K.

SECT. 4. Any member violating Rule of Order No. 6, shall be fined 50c., unless exonerated by a vote of two-thirds of the members present.

ARTICLE X.

FUNDS.

The funds of this Lodge shall not be appropriated for any purpose except to advance the interest represented therein.

ARTICLE XI.

ATTENDANCE AT FUNERALS.

SECT. 1. At the death of any member of this Lodge, every member residing in the city failing to attend such funeral, when duly notified, shall be fined the sum of fifty cents.

SECT. 2. If, in the discretion of the officers, it seems advisable, a Special Meeting shall be called to arrange for a proper observance of the occasion.

ARTICLE XII.

SECT. 1. Not more than one member shall be allowed at the F. S. desk at the same time, under a fine of twenty-five cents.

SECT. 2. When a brother pays his dues or taxes he shall produce his or their pence book, such pence book to be regarded as a record between him and the Lodge.

ARTICLE XIII.

SECT. 1. Whenever a brother is in want of help, when on tramp, and provided always he

is in possession of his travelling card, duly signed, on making application to the S.K., it shall be the duty of the S.K. to pay to the brother such sum as he in his judgment may think proper; the amount so given shall not exceed five dollars in any one case, and the Lodge shall pay to the S.K. the amount so expended by him at the first regular meeting thereafter.

SECT. 2. The By-Laws of this Lodge shall be binding until altered or repealed; but if there should arise any question that the By-Laws cannot determine, it may be determined by a majority of the brothers in good standing present.

SECT. 3. This Lodge shall not be dissolved or broken up while thirteen members in good standing agree to continue it, whatever majority there may be against them.

RULES OF ORDER.

RULE 1. The S.K. having taken the chair, the officers and members shall take their respective seats, and at the sound of the gavel there shall be a general silence.

RULE 2. The S.K. shall preserve order, and pronounce the decisions of the Lodge on all subjects. He shall decide questions of order without debate, subject to an appeal to the Lodge by three members, on which appeal no member shall speak but once, when the question before the Lodge shall be, "Shall the decision of the S.K. stand as the judgment of the Lodge?" which question shall be taken by the K.

RULE 3. During the reading of the minutes, communications, and other papers, and when a member is addressing the chair, silence shall be observed in the meeting-room.

RULE 4. No member shall be interrupted while speaking, except it shall be to call him to order, or for the purpose of explanation.

RULE 5. If a member, while speaking, be called to order, he shall, at the request of the S.K., take his seat until the question of order is determined, when, if permitted, he may proceed.

RULE 6. Each member, when speaking, shall be standing, and respectfully address the S.K., confine himself to the question under debate, and avoid all personality, indecorous or sarcastic language.

RULE 7. If two or more members rise to speak at the same time, the S.K. shall decide which is entitled to the floor.

RULE 8. No member shall speak more than once on the same subject or question, until all who wish to speak shall have had an opportunity to do so, nor more than twice without permission of the S.K.

RULE 9. No motion shall be subject to debate until it shall have been seconded and stated from the chair; it shall be reduced to writing at the request of any two members.

RULE 10. When a question is before the Lodge, no motion shall be in order, except to adjourn— for the previous question—to postpone indefinitely, or for a certain time—to

divide—to commit, or to amend—which motions shall severally have precedence in the order herein arranged.

RULE 11. On a call of five members, a majority of the Lodge may demand the previous question, which shall be put in this form:—
“Shall the main question be now put?” and until it is decided, shall preclude all amendments, and all further debate.

RULE 12. When a blank is to be filled, the question shall be taken first upon the highest sum or number, and the longest or latest time proposed.

RULE 13. Any member may call for a division of the question when the sense will admit of it; but a motion to strike out and insert, shall be indivisible, except at the option of the mover.

RULE 14. Before putting the question, the S.K. shall ask: “Is the Lodge ready for the question?” If no member rise to speak, he shall rise and put it, and after he has risen to put the question, no member shall be permitted to speak upon it. While the S.K. is addressing the Lodge, or putting a question, silence shall be observed in the meeting-room.

RULE 15. All questions, unless otherwise provided, shall be decided by a majority of the votes given.

RULE 16. All communications, petitions and memorials shall be presented through a member of this Lodge, or by the presiding officer; a brief statement of their contents shall be entered upon the minutes.

RULE 17. Any member may excuse himself from serving on a Committee, if at the time of his appointment he is a member of two other Committees. No member can be appointed on a Committee when absent from the Lodge.

RULE 18. The person first named on a Committee shall act as chairman, until another is chosen by the members of the Committee. The mover of a resolution referred to a Special Committee is usually the first named thereon.

RULE 19. No Committee can be finally discharged until all the debts contracted by it shall have been paid.

RULE 20. A motion to adjourn is always in order after the regular business is gone through, which motion shall be decided without debate.

RULE 21. A question to lie upon the table shall be decided without debate.

RULE 22. Where a motion is postponed indefinitely, it shall not be acted on during that or the next succeeding stated meeting.

RULE 23. No motion for reconsideration shall be received, if made by a member who voted in the minority in the first instance.

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ORDER OF BUSINESS.

1. Roll Call of Officers.
2. Reading of Minutes.
3. Proposition of Candidates.
4. Initiation of Candidates.
5. Installation of Officers.
6. Reports of Committees.
7. Communications and Bills.
8. Unfinished Business.
9. New Business.
10. Has any brother anything to offer for the good of the Lodge?
11. Reports of Financial Secretary.
12. Secretary: "I will thank you for the receipts of the evening; has the Treasurer received the same?"
13. Adjournment.